



Purchase Order

Dispatch via Print

PO Number TZA10-0000012474	Date 09/04/2013	Revision	Page 1
Payment Terms Immediate	Freight / INCOTERMS DES	Ship Via Common	
Buyer Alphonse Kisesebe alphonse.kisesebe@undp.org	Phone Tel: Fax:	Currency USD	
Approver Titus OSUNDINA			

Tanzania

6th Floor
International House
Shaaban Robert St./Garden Avenue
P.O.Box 9182
Dar es Salaam
Tanzania
Tel: 22 2112576
Fax: 22 2111668

Vendor: 0000007492
BENALIAH LUSATO BENNO
ALPHA & OMEGA CONSULTING GROUP LTD
P.O BOX 34204
DAR ES SALAAM
Tanzania

Ship To: 6th Floor
International House
Shaaban Robert St./Garden Avenue
P.O.Box 9182
Dar es Salaam
Tanzania
Tel: 22 2112576
Fax: 22 2111668

Bill To: 6th Floor
International House
Shaaban Robert St./Garden Avenue
P.O.Box 9182
Dar es Salaam
Tanzania
Tel: 22 2112576
Fax: 22 2111668

Ln-Sch Item	Description	Quantity	UOM	Due Date	Unit Price	Line Total
1-1 80161905E	20% payment upon signing of the contract.	1.00	EA	09/04/2013	1,200.00	1,200.00
2-1 80161905E	40% payment after submission and approval of the 1st draft report	1.00	EA	09/04/2013	2,400.00	2,400.00
3-1 80161905E	40% payment after submission and approval of the terminal evaluation report.	1.00	EA	09/04/2013	2,400.00	2,400.00
4-1 80161905E	Reports production/stationery/communication costs.	1.00	EA	09/04/2013	3,470.00	3,470.00

R#
15108
10/4 ✓

R#
15108
10/4 ✓

As per Contract for the Services of an Individual Contractor - TERMINAL EVALUATION OF THE UNDP/GEF PROJECT between Dr. Benaiah Lusato Benno and UNDP (contract No.019/2013 adated 05th April 2013).

Total PO Amount USD 9,470.00

This PO is subject to UNDP General terms and conditions.

Authorized Signature

This Purchase Order is Electronically Approved by Titus OSUNDINA and does not require Signature.



Certification of Payment

1. For Personnel use only

Name: BENIAIAH LUSATO BENNO Contract No.: 019/2013
 Project Number: Fee: (per diem) 4670 USD
 Project Title: GEF Duration: 20 DAYS
 Starting Date: 10/04/2013 Expiry date: 09/05/2013 Expected number of work days per week: 5
 Nationality: TANZANIAN Vendor No.: 7492
 Allotment Number(s): Index no.:
 MOD Number(s):

2. To be completed by the subscriber

Please type or print and mail original and first and second copies, along with your travel claim upon completion of travel, to: United Nations Development Programme, One United Nations Plaza, New York, NY 10017.

Attention: (Finance Officer)

Room No.:

I certify that the dates indicated below are an accurate account of the services and duties performed under the terms of this contract.

Countries visited	Dates worked		No. of days worked	Total Payable
	From	To		
TANZANIA	10/04/2013	09/05/2013	20 Working Days	USD 4,670

Please note that payment will be made in the currency of the subscriber's usual residence, unless otherwise indicated in Article 3 of the Special Service Agreement, or paragraph 2 of the Reimbursable Loan Agreement. Payments in other than US dollars will be made at the UN operational rate of exchange in effect at the time payment is made. Bank charges related to payment will be borne by the subscriber.

Please make payment as indicated below:

Name of Bank: CRDB Account title: BENIAIAH LUSATO BENNO

Address: DAR ES SALAAM Account number:

Currency of Account: USD 4,670 Social Security or Tax Identification No.: (if applicable)

Signature: _____ Date:

3. To be completed by Area/Requesting Officer

Please check appropriate box Final report accepted Assessment sheet attached:
 Final report not accepted Second Assessment to be added:

I certify that the work was satisfactorily performed during the above mentioned dates.

Signature: [Signature]
 Name: _____

Date: 10/04/2013

4. To be completed by the Certifying Officer

Please process the payment of _____ to the subscriber in accordance with the payment instructions given above.

Travel Claim received

Certifying Officer

Certifying Bureau/Division

Date

PO # 12474

[Handwritten signature]

Requisition



Ship To: 6th Floor
International House
Shaaban Robert St./Garden Avenue
P.O.Box 9182
Dar es Salaam
Tanzania

Business Unit: TZA10		
REQ Number	Date	Page
0000010731	09/04/2013	1
Requester		
Gemma ALITI		
Tel:		
Fax:		
gemma.aliti@undp.org		
Approver		

Line-Schd	Item	Description	Quantity	UOM	Due Date	Unit Price	Line Total
1-1	80161905E	E) Local Consultants-Technical	1.0000	EA	23/01/13	20,000.00	20,000.00

Acc No	OWJ	GL Unit	Fund	Dept	Imp Agent	Donor	Project	Activity	Res Type	Percent	Amount
71305	TZA	UNDP1	62000	38205	001459	10003	00051113	ACTIVITY 3		100	20,000.00

Buyer: Fina Masaro
<< Recruitment of local consultation to undertake a terminal evaluation in collaboration with an international evaluator
- Lake Tanganyika Integrated Management programme >>

Line Total: 20,000.00

Total Requisition Amount: USD 20,000.00

This order is subject to UN General Terms and Conditions available at WWW.UNDP.ORG, which can also be provided upon request.

Approval Signature *[Handwritten signature]*

approved
9/4/2013

UNITED NATIONS DEVELOPMENT PROGRAMME



No. 019/2013

Contract for the Services of an Individual Contractor
TERMINAL EVALUATION OF THE UNDP/GEF PROJECT

This Contract is entered into on 05th April 2013 between the United Nations Development Programme (hereinafter referred to as "UNDP") and Dr. Benaiah Lusato Benno (hereinafter referred to as "the Individual Contractor") whose address is:

Dr. Benaiah Lusato Benno,
 Alpha and Omega Consulting Group Limited
 P.O.BOX. 34204, Dar-Es-Salaam.
 Mobile: +255 713 350780, +255 754 399012 +255 754 279118,
 E-mail: bbbbenno@gmail.com, a_ocg@yahoo.com,

WHEREAS UNDP desires to engage the services of the Individual Contractor on the terms and conditions hereinafter set forth, and:

WHEREAS the Individual Contractor is ready and willing to accept this Contract with UNDP on the said terms and conditions,

NOW, THEREFORE, the Parties hereby agree as follows:

1. Nature of services

The Individual Contractor shall perform the services as described in the Terms of References which form an integral part of this Contract and are attached hereto as Annex I in the following Duty Station(s): **Dar es Salaam/Kigoma/Katavi**

2. Duration

This Individual Contract shall commence on 10th April 2013, and shall expire upon satisfactory completion of the services described in the Terms of Reference mentioned above, but not later than 09th May 2013, (including travel days) unless sooner terminated in accordance with the terms of this Contract. This Contract is subject to the General Conditions of Contract for Individual contractors which are available on UNDP website at www.undp.org/procurement and are attached hereto as *Annex II*.

3. Consideration

As full consideration for the services performed by the Individual Contractor under the terms of this contract, including, unless otherwise specified, his/her travel to and from the duty station(s), any other travel required in the fulfillment of the Terms of Reference in Annex I, and living expenses in the Duty Station(s), UNDP shall pay the Individual Contractor a total of USD. 9,470.00 in accordance with the table set forth below. Payments shall be made upon certification by Government/Ministry of Finance and UNDP that the services related to each deliverable, as described below, have been satisfactorily performed and the Deliverables have been achieved by or before the due dates specified below, if any.

DELIVERABLE		AMOUNT IN USD
At Contract Signing	(20%)	1,200.00
Submission and Approval of the 1 st Draft Report	(40%)	2,400.00
Submission and Approval of the Terminal Evaluation Report	(40%)	2,400.00
Reports Production/Stationeries/Communications Costs		3,470.00
Total Amount for 20 working days		9,470.00

If unforeseen travel outside the Duty Station not required by the Terms of Reference is requested by UNDP, and upon prior written agreement, such travel shall be at UNDP's expense and the Individual Contractor shall receive a *per diem* not to exceed United Nations daily subsistence allowance rate in such other location(s). However, we do not anticipate changes of ToRs, in this short assignment, hence, the price is fixed and shall not change.

Where two currencies are involved, the rate of exchange shall be the official rate applied by the United Nations on the day the UNDP instructs its bank to effect the payment(s).

4. Rights and Obligations of the Individual contractor

The rights and obligations of the Individual Contractor are strictly limited to the terms and conditions of this Contract, including its Annexes. Accordingly, the Individual Contractor shall not be entitled to any benefit, payment, subsidy, compensation or entitlement, except as expressly provided in this Contract. The Individual Contractor shall be solely liable for claims by third parties arising from the Individual Contractor's own acts or omissions in the course of performing this Contract, and under no circumstances shall UNDP be held liable for such claims by third parties.

5. Beneficiary

The Individual Contractor selects Mrs. Pamela Benno (wife), as beneficiary of any amounts owed under this Contract in the event of death of the Individual Contractor while performing services hereunder. This includes the payment of any service-incurred liability insurance attributable to the performance of the services for UNDP.

Mailing address, email address and phone number of beneficiary: P.O.BOX. 2939, Bank of Tanzania, Dar es Salaam, Tel: 0782304839

Mailing address, email address and phone number of emergency contact (if different from beneficiary):

IN WITNESS WHEREOF, the Parties hereto have executed this Contract.

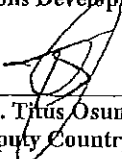
By signing below, I, the Individual Contractor, acknowledge and agree that I have read and accept the terms of this Contract, including the General Conditions of Contracts for Individual contractors available on UNDP website at www.undp.org/procurement and attached hereto in Annex II which form an integral part of this Contract, and that I have read and understood, and agree to abide by the standards of conduct set forth in the Secretary-General's bulletins ST/SGB/2003/13 of 9 October 2003, entitled "Special Measures for Protection from Sexual Exploitation and Sexual Abuse" and ST/SGB/2002/9 of 18 June 2002, entitled "Regulations Governing the Status, Basic Rights and Duties of Officials other than Secretariat Officials, and Experts on Mission".


The Individual Contractor has submitted a Statement of Good Health and confirmation of immunization.

AUTHORIZING OFFICER:

INDIVIDUAL CONTRACTOR:

United Nations Development Programme (UNDP)


Mr. Thius Osundina
Deputy Country Director (O)


Dr. Benajah Lusato Benno
Consultant

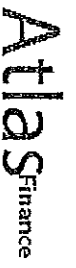
Date:

5/04/13

Date:

08/04/2013





Welcome Alphonce Kiseesebe, Your Atlas Finance Last Login Datetime : 08-Apr-2013 13:54:10 GMT

Home Worklist Add to Favorites Sign out

New Window Help Customize Page

Maintain Purchase Order

Purchase Order

Unit: TZA10 PO Status: Pend Appr
 PO ID: 0000012474 Budget Status: Not Chkd

Copy From: Hold From Further Processing

Header

*PO Date: 09/04/2013 Vendor Search

Vendor: BENALAH-001 Vendor Details

*Vendor ID: 0000007492 BENALAH LUSATO BENNO

*Buyer: alphonce.kiseesebe Alphonce Kiseesebe

PO Reference: Salary - IC No.01912013

Header Details PO Activities Add Ship To Comments

PO Defaults

Edit Comments Requisitions

Add Items From

Purchasing Kit: Catalog Item Search

Receipt Status: Not Recvd
 *Dispatch Method: Print Dispatch
 Amount Summary
 Merchandise: 9,470.00
 Freight/Tax/Misc.: 0.00 Calculate
 Total Amount: 9,470.00 USD

Lines	Details	Ship To/Due Date	Statuses	Item Information	Attributes	RFQ	Contract	Receiving	View All	First	Last
1	80161905E		20%	payment upon		1,0000	EA	NLOCAL		1200,00000	1,200.00 Active